



Republic of Liberia
ENVIRONMENTAL PROTECTION AGENCY (EPA)
4th Street, Sinkor
Monrovia, Liberia



Terms of Reference:
Development of GCF Country Programme

Location: Liberia

Type: Individual Consultant (National)

Start Date: 01/July/2020

Duration: 4 Weeks

I. Background

The Green Climate Fund (GCF) is the world's largest dedicated fund helping developing countries reduce their greenhouse gas emissions and enhance their ability to respond to climate change. It was set up by the United Nations Framework Convention on Climate Change (UNFCCC) in 2010. GCF has a crucial role in serving the Paris Agreement, supporting the goal of keeping average global temperature rise well below 2 degrees C. It does this by channelling climate finance to developing countries, which have joined other nations in committing to climate action.

The GCF liaises with individual countries through a nominated national institution known as the National Designated Authority (NDA). In Liberia, the Government nominated the Environmental Protection Agency to be its NDA.

The GCF' Readiness and Preparatory Support Programme (the Readiness Programme) supports country-driven initiatives by developing countries to strengthen their institutional capacities, governance mechanisms, and planning and programming frameworks towards a transformational long-term climate action agenda. The Readiness Programme provides grants and technical assistance to National Designated Authorities (NDAs) and/or focal points (FPs). Readiness funding can also be deployed to strengthen Direct Access Entities. The objective is to enhance the capacity of national institutions to efficiently engage with GCF. Dedicated readiness funding may also assist countries in undertaking adaptation planning and developing strategic frameworks to build their programming with GCF.

- a) In line with this, Liberia has obtained Readiness and Preparatory Support from the GCF with focus on Strengthen inter-ministerial Coordination on mainstreaming of climate change

into national policies, strategies, Plans and leverage of climate financing mechanisms to fund national development initiatives

- b) Build national human capacity to develop bankable grant concept notes and funding proposals to attract external financial resources to Liberia from the Green Climate Fund, GEF and Adaption Fund etc...
- c) To support enabling activities leading to successful development of three grant funding proposals covering access to carbon market through forest, Energy & Energy efficiency, climate resilient infrastructure development
- d) Strengthen institutional capacity through efficient knowledge management, development of climate change sector strategies, guidelines and skills retention

The NDA, as part of its mandate, is expected to elaborate a Country Programme for Liberia. The Country Programme will be the cornerstone of Liberia's pipeline development with the GCF. It is the first stage of the GCF's updated project and programme cycle and forms the basis for prioritizing the further development of funding proposals for projects and programmes submitted by the GCF's Accredited Entities on behalf of Liberia.

The process of developing a Country Programme will be used for prioritising the most impactful projects or programmes to be funded by the GCF in Liberia. Such projects and programmes enable Liberia to achieve its ambitious, long-term climate change strategies and plans, particularly those contained in Liberia's latest national climate change policies and strategies, including Nationally Determined Contributions (NDCs) and National Adaptation Plans (NAPs). The Country Programme must also be consistent with the goals of the UN Framework Convention on Climate Change and the Paris Agreement to stabilise average global temperatures at 1.5 or 2 degree Celsius above pre-industrial levels and increase the ability to adapt to the impacts of climate change. The Country Programme will also identify approaches whereby the GCF's financing and risk-taking ability in partnership with its Accredited Entities can mobilise higher amounts of climate investment from a wide range of financial sources, particularly other bilateral and multilateral agencies seeking to deploy financing alongside GCF financing.

II. Objective of the Assignment

This assignment aims to develop country programme in alignment with the GCF Country Programme Guideline; develop a guidance document that sets out the criteria and modalities for prioritizing climate change project needs and intervention, primarily for the development of the Country Programme document for submission to GCF; develop procedural guidance and practical tools/methodologies for national stakeholders help in the identification of climate change project priorities

III. Scope of Work

The consultant will undertake this assignment in close consultation with the National Climate Change Secretariat, its designated international technical advisors as well as other relevant national stakeholders in climate change policy and finance. This scope of this work will require a thorough examination of existing key documentation, criteria and modalities on climate change project selection in Liberia, including, but not limited to, the following:

- i. Conduct desk review of relevant documents relating to Climate Change, National Development Plan, Sectoral Strategies etc...
- ii. Develop Projects/Programs selection *prioritization guidelines*
- iii. *Work with the NDA to develop and to deliver workshop(s) to seek well informed feedback from stakeholders on the prioritization guidelines developed by the consultant*
- iv. Develop Liberia Country Program Document
- v. Validate the Country Program Document and obtain approval from appropriate Government authority

IV. Specific Tasks and Methodologies

[A section on specific tasks and methodologies may be useful when the NDA wants to inform the consultant about details of the work to be performed and/or about tools and methodologies that the consultant must be proficient in]

V. Deliverables and Payment Schedule

The assignment will have the duration of 30 working days with the proposed time frame indicated below. A proposed timeline of activities should be included as part of a detailed work plan in the proposal to be submitted by the applicant/proponent.

Deliverables	Proposed Deadline	Payment
<i>Inception Report</i>	<i>One week upon signing the contract</i>	40% of total contract sum
<i>Organization of a technical meeting with the NDA and relevant stakeholders; Presentation of a technical meeting report</i>	<i>Three weeks upon signing of the contract</i>	
<i>Final Country Programme</i>	Four weeks upon signing of the contract	60% of total contract sum

VI. Requirements

The task requires the following competencies:

- Hold at least a Master's degree in public administration, social sciences, Climate Change, international development, or environmental studies
- At least 10 years of work experience including:
 - Experience in climate change project development or management (mitigation and adaptation)
 - Experience in developing project selection or prioritization tools/methodologies
 - Experience in working with the government and development partners on the issue of climate change policy/finance and environmental policies, in particular on international carbon finance mechanisms (e.g. Clean Development Mechanism) and/or global environmental funds (e.g. GCF, Global Environment Facility, Adaptation Fund, etc.)
 - Research experience in desk review of documents, interview, stakeholder mapping, etc.
- Good interpersonal and language (English) skills
- Proven experience in drafting reports

VII. Proposal Guideline

The technical proposal shall demonstrate clearly how the consultants intend to carry out the assignment including the research methodology. The detailed implementation plan will include: (i) an outline of the implementation strategy and approach and (ii) monitoring and reporting framework/format.

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in instalments or upon completion of the entire contract). Payments are deliverables-based, i.e. upon delivery of the services specified in the TOR.

In order to assist the NDA in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, number of anticipated working days). Consultants should cost for three (2) technical meetings with the NDA prior to the drafting of the Country Programme in the financial proposal.

Application must be delivered in hard copy or by via email to the address below by the end June 7, 2020 @ 15:00 hours (GMT) and mention "**Individual Consultant (National)**"

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