



REPUBLIC OF LIBERIA
ENVIRONMENTAL PROTECTION AGENCY
 4th Street Sinkor, Tubman Boulevard
 1000 Monrovia, 10 Liberia

P.O. Box 4024

CALL FOR EXPRESSION OF INTEREST (EOI)
TO PROVIDE CONSULTANCY SERVICE

Develop two Reports: How to Feed Climate Data Forecasts and Risks Impacts into County Development Planning, and document Experience and Lessons Learned on Coastal Protection in Liberia

TERMS OF REFERENCE FOR NATIONAL CONSULTANT

Job Title		National Consultant	
Division/Department		Energy & Environment Environmental Protection Agency/EPA	
Programme/Project Number: 00093013		GEF/LCDF: Coastal Add-on Project	
Location		Monrovia, Liberia	
Expected Start Date of Assignment	May 13,2019	Duration:	30 days
Reports to	Energy & Environment: EPA	Title: Energy & Environment Coordinator	

BACKGROUND

Least Developed Countries (LDCs) including Liberia are highly vulnerable to the impacts of global climate change. Sea level rise and the increased frequency and severity of extreme weather events have significant and profound effects on these countries' populations, agricultural lands and infrastructure. In Liberia, climate trend since the 1960s have shown increase average temperature of 0.8° C across the Country and increased unpredictability of intense rainfall events. These have huge impact on the Country; for example, agriculture which contributes over 66% to Liberia's GDP is predominantly rain-fed and thus vulnerable to anticipated changes in rainfall. Additionally with 54% of the Country's population living in poverty and over 600,000 people heavily dependent on agricultural and forestry related activities put Liberia in a more difficult state of vulnerability. Besides, Liberia's forest cover and significant share (39%) of the remaining upper Guinea forest, is being threatened by the impacts of climate change, and even exacerbated by unsustainable agro-forestry practices.

Liberia ratified the Paris Agreement thereby registering its commitment to the adoption and implementation of policies and measures to adapt to climate change and to manage existing climate risks. The Government of Liberia further articulates its aspiration and commitment toward a climate resilient low carbon nation that responds to climate change while equally addressing its national development priorities in a sustainable way through the National Climate Change Policy and Response Strategy. These actions clearly set the basis for identifying innovative ways of dealing with the challenges posed by climate change.

Liberia's coastal zones are highly vulnerable to climate change. According to the NAPA (2008), West Point and Kru Town in Montserrado County are among areas along the coast where erosion is most severe. In these areas, the population is poor and all social indicators – e.g. access to health and education – are very low. Unemployment is high. A large proportion of the coastal community live in temporary and/or poorly constructed housing with little protection from sea or storm surges. A large proportion of these people live on very low lying land, often in unplanned settlements or illegal or extra-legal settlements. For this combination of reasons, the community's capacity to adapt to climate change is very low, and resilience is very limited. In the baseline, climate-change induced sea level rise combined with increasing storms and sea-surges could have catastrophic impacts in terms of destroying livelihoods and lives. Already, key economic sectors of fishing, farming and trade are under risk and the displacement of people is increasing.

The Environmental Protection Agency (EPA) being the principal authority in Liberia responsible for the management of the environment and also serving as National Designated Authority (NDA), of the Green Climate Fund (GCF), and Focal Point for the Global Environment Facility (GEF), is leveraging opportunities to actualize global and national commitments to dealing with climate change issues in Liberia.

The EPA in collaboration with the United Nations Development Programs (UNDP) with support from the Coastal Add-on Early Project funded by the Global Environment Facility (GEF) is therefore seeking to contract a National Consultant to develop two Reports: how to feed climate data forecasts and risks impacts into County Development Planning, and document experience and lessons Learned on coastal protection in Liberia.

The Coastal Add-on Project Output 2 seeks to ensure sustainable and affordable measures to protect coastal areas against climate change impacts, while it target least 500m of coastline protected from erosion.

OBJECTIVE

The national consultant will liaise with the Energy & Environment Unit/EPA and relevant stakeholders to develop the two reports: how to feed climate data forecasts and risks impacts into County Development Planning, and document experience and lessons Learned on coastal protection in Liberia. *The first report will enhance the inclusion of climate change information into development planning; whereas, the second report will document experience and lessons learned to inform future coastal protection initiatives.*

DUTIES/RESPONSIBILITIES

1. Conduct review and analysis of key sector documents including
2. Define the consultancy boundaries - specify the target thematic area(s) or sector(s) that will be covered, identify and describe the stakeholders (proponents, implementers, beneficiaries)
3. Conduct situational analysis including in-depth review of national policies, priorities and strategies related to the reports objectives and elaborate the results
4. Conduct preliminary situation and problem (barrier) analysis, and objective analysis and define the project objective, and the expected outcomes and outputs;
5. Conduct a focus group discussion with key project stakeholders
6. Draft reports

KEY PERFORMANCE INDICATORS

- Efficiency of the stakeholders group discussion
- Regular update of the on-going progress
- Effective and consistent support and collaboration with the Energy & Environment (E&E) Unit
- Timely completion of tasks assigned

EXPECTED OUTPUTS:

- Minutes/reports from stakeholders group discussion
- Regular updates of the E&E Unit on progress
- Report on conduct of desk review of project and relevant documents.
- Final Reports

Required Completion Date:

June 13, 2019

REQUIRED COMPETENCIES

EDUCATION

Master's degree in Social Sciences, Environmental Studies, Economics, Regional Planning, Development Studies
Geology/Geophysics or closely related fields

EXPERIENCE

- A minimum of 5 years of progressive and relevant experience in the field of project writing, institutional restructuring, demonstrated experience and knowledge in Liberia coastal dynamics writing and analysis
- Demonstrated knowledge of climate change, sea level rise and coastal erosion
- Experience in policy development process associated with environment, climate change and sustainable development
- Experience in working and collaborating with government institutions and private sector
- Extensive working experience in Liberia
- Excellent knowledge of English including writing and communication skills
- Possess excellent technical skills in socio-economic and technical research, program and project performance assessment
- Demonstrated experience in planning, monitoring and evaluation of development project activities
- Ability to write clearly and concisely, and have sound quantitative skills (managing, analyzing and interpreting data)
- Good computer knowledge on database software like MS & Excel
- Demonstrated ability to function in a team environment & to deal with complex multi-stakeholder environment.

OTHER SKILLS

- Excellent team player with good interpersonal skills
- Ability to manage workload with minimum supervision
- Ability to work under pressure and tight deadlines
- Ability to accommodate additional demands at short notice
- Ability to work in a multi-cultural environment
- Ability to communicate effectively orally and in writing English in order to communicate complex, technical information to technical and general audiences
- Strong strategic planning, results-based management and reporting capabilities
- Displays cultural, gender, religion, nationality and age sensitivity and adaptability

IMPLEMENTATION ARRANGEMENTS

Under the supervision of Energy & Environment Coordinator of the EPA, the Consultant will be responsible for coordinating, organizing, and managing the development of the reports preparatory process, including liaison with partners and providing relevant documentation and feedback.

SUBMISSION OF APPLICATIONS

Interested candidates should send a one-page cover letter explaining their interest and suitability for this position, as well as an updated CV to the Environmental Protection Agency. All interested candidates are to address their letter of applications and curriculum vitae to the below address on or before 4pm, May 7, 2019:

ATTENTION:

Mrs. Ella Duncan

Manager

Human Resource Department

Environment Protection Agency (EPA)

4th Street, Sinkor

1000 Monrovia, 10 Liberia

P.O. Box 4024

or through email (eduncan@epa.gov.lr), indicating consultancy to “Develop two Reports: How to Feed Climate Data Forecasts and Risks Impacts into County Development Planning, and document Experience and Lessons Learned on Coastal Protection in Liberia”. Closing date for applications is 4pm, May 7, 2019. Any application received after this date will not be given consideration. Only short-listed candidates whose applications correspond to the above criteria will be contacted for an interview.

NOTE: This information is also posted on the below website:

- www.emansion.gov.lr
- www.epa.gov.lr