



## SHORT TERM CONSULTANCY

**UN Economic Commission for Africa (UNECA) and Environmental Protection Agency of Liberia**

**Project Cooperation Agreement to**

**Enhancing the capacities of EPA to harness opportunities under the framework of the Paris Agreement**

**Project Title:** *“Enhancing the capacities of EPA to harness opportunities under the framework of the Paris Agreement”*

### TERMS OF REFERENCE

<b>Job Title:</b>	Short-Term Consultancy: Awareness Raising Updated NDCs
<b>Division/Department:</b>	Department of Multilateral Environmental Agreements(MEAs), Environmental Protection Agency of Liberia
<b>PCA #:</b>	N/A
<b>Activity Result:</b>	Engage in raising awareness on NDC revision using media and prints
<b>Assignment:</b>	Develop and validate public awareness and communicate campaigns on the updated NDCs of Liberia
<b>Location:</b>	Monrovia, Liberia
<b>Reports To:</b>	Coordinator, Multilateral Environmental Agreements(MEAs), EPA
<b>Consultancy Duration:</b>	Six(6) Weeks

### Background

UN Economic Commission for Africa and Environmental Protection Agency of Liberia human and institutional capacity project is aimed at assisting the NDC’s revision of Liberia by setting-up targets/indicators as well as considering its climate mitigation and adaptation options. The specific objectives are to:

- Support awareness raising on NDC using print and electronic media;
- train national experts about methodological framework for NDC revision;
- support stakeholders technical meeting(s) that will lead to the compilation of a draft NDC Document;
- host meetings on trans boundary issues to be considered in Liberia's revised NDC;
- Support the alignment of the NDC with national development plan/policy/strategy.

The UN Economic Commission for Africa/ UNDP through the EPA as Implementing Entity (IE) intends to recruit the service of a Local Consultant, who will engage in public education and awareness raising on the Updated NDCs through the media (Public and Electronic)



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### Activity Summary

The goal of this activity is to increase public education and awareness raising on the Climate Change Action Plans of Liberia- Updated Nationally Determined Contributions (NDCs) which reflects nine (9) sectoral targets in Energy, Waste, Transport, Industry Agriculture, Forestry, Health, Fisheries and Coastal Zones.

### Job Responsibilities:

- a. Prepare and disseminate public awareness and educational messages on the Updated Nationally Determined Contributions of Liberia promoting the nine(9) sectors,
- b. Prepare narrative scripts for a Public Service Announcements (PSA) on the NDCs mainstreaming that will be aired in 4 dialects (Kpelle, Gio, Bassa and Vai).
- c. Produce jingles for radio and television

### Functional Competencies:

- Excellent and effective communication (verbal and written) skills, including ability to prepare reports and conduct presentations by clearly formulating positions on issues, articulating options concisely conveying maximum necessary information, making and defending recommendations; ability to convey difficult issues and positions to the public.
- Have a considerable knowledge of the Nationally Determined Contributions to sustainable development

### Key Expected Results

- Stakeholder dialogues on the value of the Updated NDCs enhanced;
- 2.Improved access to information related to the Updated NDCs;

### QUALIFICATION

Candidate must have at least five (5) years of work experience and a Bachelor of Arts(BA) Degree in Mass Communication including media analysis, communication planning and working in different media. **A Master degree is an added advantage.**

**Or**

A Consultancy firm legally registered with over five (5) years relevant experience in carrying public awareness and education on Environment, Climate Change, and Natural resource Management using print and electronic media.

### OTHER SKILLS

- Excellent team player with good interpersonal skills
- Ability to manage workload with minimum supervision
- Ability to work under pressure and tight deadlines



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- Ability to accommodate additional demands at short notice
- Ability to work in a multi-cultural environment
- Oral communication/presentation skills
- Displays cultural, gender, religion, nationality and age sensitivity
- Proactive mindset

**ATTENTION:**

Procurement Unit  
Environment Protection Agency (EPA)  
3rd Street, Sinkor  
1000 Monrovia, 10 Liberia  
P.O. Box 4024

Or through email ([ptdoe@epa.gov.lr](mailto:ptdoe@epa.gov.lr)) indicating in subject area “**Application for EPA-UNECA Short-Term Consultancy: Awareness Raising Updated NDCs**” Closing date for applications is 5PM, August 31, 2021. Any application coming/received after this deadline will not be given consideration. Only short-listed candidates whose applications correspond to the above criteria will be contacted for an interview.

**NOTE:** This information is posted on the following websites: [www.emansion.gov.lr](http://www.emansion.gov.lr), [www.epa.gov.lr](http://www.epa.gov.lr), and EPA’s bulletin board on 4<sup>th</sup> Street, Tubman Blvd, Monrovia.