**** REPUBLIC OF LIBERIA

**ENVIRONMENTAL PROTECTION AGENCY**

4th Street Sinkor, Tubman Boulevard

1000 Monrovia, 10 Liberia

P.O. Box 4024

**CALL FOR EXPRESSION OF INTEREST**

**TO PROVIDE CONSULTANCY SERVICE**

**REFERENCE NO: EOI NO. EPA/E&E/CON/ICS/001/2025**

Consultancy Service to conduct mapping and reforestation of degraded Forest Landscapes in Grand Cape Mount county

**TERMS OF REFERENCE FOR CONSULTANCY FIRM**

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| **Job Title** | | National Consulting Firm | |
| **Division/Department** | | Energy & Environment/Environmental Protection Agency/EPA | |
| **Programme/Project Number** | | UNDP Energy & Environment Program/Country Support Program | |
| **Activity 2.1 Result** | | Degraded Areas Mapping is Conducted, reforestation of degraded Forest Landscapes in Grand Cape Mount county | |
| **Assignment** | | To conduct mapping and reforestation of degraded Forest Landscapes in Grand Cape Mount county | |
| **Location** | | Grand Cape Mount County | |
| **Reports to** | **Energy & Environment Coordinator/EPA-UNDP** | **Consultancy Duration:** | 2 Months (March 1 – May 1, 2025) |
| **BACKGROUND** | | | |
| The Environmental Protection Agency (EPA) through the United Nations Development Program (UNDP) Energy & Environment Program/Country Program Support intends to support the Government of Liberia through the Environmental Protection Agency to conduct mapping and reforestation of degraded Forest Landscapes in Grand Cape Mount county.  The Environmental Protection Agency (EPA) is the principal authority in Liberia responsible for the management of the environment; coordinates, monitors, supervises, and consults with relevant stakeholders on all activities in the protection of the environment and sustainable use of natural resources.  Pursuant to this, the EPA with support from the United National Development Program (UNDP) intends to hire a National Consulting Firm to conduct mapping and reforestation of degraded Forest Landscapes in Grand Cape Mount County. Considering the above, the EPA through the Energy & Environment Unit requests the services of a National Consulting Firm to work in collaboration with the EPA in achieving this objective.  With the plethora of challenges, the Energy and Environment (E&E) programme of the UNDP seek to support the Government’s efforts in achieving diversified and inclusive economic growth through investments in sustainable and environmentally friendly agriculture, food security, job creation, and improved resilience to climate change and natural disasters. UNDP works to empower the population and build a resilient nation. It supports the government to develop and implement interventions aimed at improving the lives of the people, including women, youth, and People living with Disability (PWD).  Through its Energy and Environment (E&E) Programme, UNDP supports the government through its relevant Ministries, Agencies, and Commissions (MACs) to address environmental and climate change issues and mitigate their impacts to support the collective growth and development of the country.  **Contract and Reporting Requirements**  The Firm will be hired against a performance-based contract for two (2) months (March 1 – May 1, 2025. The Firm will report to the Coordinator of the EPA-UNDP Energy & Environment Unit. The Consulting Firm shall submit reports summarized below, for the respective period(s). All documents/reports should be issued in English, and submitted in both hard and electronic copies.   * Progress Reports: The Consultant shall prepare concise reports (Inception & draft) with relevant information on progress, highlighting achievements, emerging issues that need to be clarified with the client, and recommendations. * Final Report: Before the end of the assignment: The Consultant shall submit a final report detailing all the activities undertaken. The report should outline achievements, issues, and lessons learned.   **Scope of Work and Tasks**  The Firm will have the following responsibilities:   * Conduct study and review of reports/findings of degraded land across Liberia but with specificity on Grand Cape Mount County. * Development of detailed scope and guidance on content and proposed methodologies * Field visit(s) and engagement with stakeholders * Map degraded landscape in Grand Cape Mount County. * Establish trees nursery pilot initiative within affected communities in Grand Cape Mount County. * Conduct stakeholders’ consultations to include affected communities, government institutions, and CSOs. * Liaise with the Forestry Development Authority local office in the planning and implementation of the project activities (mapping, tree selection, nursery establishment, tree planting, etc.), ensuring alien invasive species are not selected.   **Job Responsibilities:**   1. Review and recommend the appropriate remedial approaches. 2. Advance ideas on how all remaining protected areas/lands can be used wisely and integrated into land use planning. 3. Recommend how to protect historical sites that are being degraded by unregulated human activities. 4. Developed a comprehensive plan for degraded land use/management, ensuring it is aligned with the country's national policy 5. Submit the final report in both soft and hard copies.     **Key Expected Results**   * Comprehensive degraded areas mapping in Grand Cape Mount County is conducted. * Comprehensive report for degraded land use/management inclusive of essential services they provide, ensuring it is aligned with the country's national policy is developed. * One pilot trees nursery established with not less than 1000 seedlings including fruit trees along with s sustainable management plan for the nursery, to be validated at a stakeholders meeting. * A comprehensive report is developed with recommendations on initiatives to address the issue of degraded landscapes across Liberia.   **Functional Competencies:**   * A team with excellent and effective communication (verbal and written) skills, including ability to prepare reports and conduct presentations by clearly formulating positions on issues, articulating options concisely conveying maximum necessary information, making and defending recommendations; ability to convey difficult issues and positions to the public. * A team with demonstrated knowledge/experience of working in agriculture, forestry, and environmental sectors * Experience in working around forest landscapes/reclamation/Trees nursery and reforestation | | | |

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| **Qualification**   * A registered and tax-compliant Liberian Consulting Firm. * A team with functional competence in the mapping of landscapes and reforestation. * More than two to five (2 to 5) years of demonstrated functional experience in forest and smart agriculture techniques. * Experience performing similar services requested. * A team with Knowledge and experience in Environmental Management, Regional Planning, land use policy/planning, Agriculture, Conservation, Natural Resource Management, and Public Policy. |
| **PLEASE ADDRESS ALL APPLICATION TO:**  **ATTENTION:** Mr. Pescee T. Doe  **Assistant Director/Procurement**  Environment Protection Agency (EPA)  4th Street, Sinkor  1000 Monrovia, 10 Liberia  P.O. Box 4024  or through email (https://mail.google.com/mail/u/0/images/cleardot.gifptdoe@epa.gov.lr), indicating in subject area **“Conduct mapping and reforestation of degraded Forest Landscapes in Grand Cape Mount county”.** The closing date for submission of Expression of Interests (EOIs) is **4 PM, February 24, 2025**. Any submission coming/received after this deadline will not be given consideration. Only submissions that meet the requirement/criteria as contained in the Request for Expression of Interest will be considered for evaluation. **The application package must include CVs, Technical and Financial Proposals, Business Registration & Tax clearance.**  **NOTE**: This information is also posted on these websites: [www.emansion.gov.lr](http://www.emansion.gov.lr), [www.ekmsliberia.info](http://www.ekmsliberia.info)., [www.epa.gov.lr](http://www.epa.gov.lr) and local dailies. |