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| **Job title**  | International Climate Change and Integrated Coastal Zone Management (ICZM) Expert  |
| **Procuring Entity** | Environmental Protection Agency (EPA) |
| **Program/Project**  | Enhancing the Resilience of Vulnerable Coastal Communities in Sinoe County of Liberia |
| **Program/ Project Number/GEF project ID number** | 10376 |
| **Activity result** | Copies of training materials (handout, modules) and Comprehensive training reporttraining workshop program on the implementation of CAPs; report on training workshop delivered |
| **Assignment** | To develop and deliver training for working groups and focal points for the nine coastal counties of Liberia |
| **Location** | Margibi, Montserrado, Grand Bassa, Sinoe, Maryland, Grand Kru, Grand Cape Mount, Bomi, and Rivercess Counties | **Duration** | 40 Days |
| **BACKGROUND** The EPA is Liberia's principal authority for environmental management. It coordinates, monitors, supervises, and consults with relevant stakeholders and sector Ministries, Agencies, and Commissions (MACs) on all activities related to protecting the environment and sustainable use of its natural resources.The Government of Liberia (GoL), through the EPA and the United Nations Development Program (UNDP), and with funding from the Global Environmental Facility (GEF), received funding for the project “Enhancing Resilience of Vulnerable Coastal Communities in Sinoe County of Liberia (ERVCCS).” EPA is the project's Executing Entity. It is financed by a GEF Trust Fund grant and co-financed by UNDP and the GoL.The project aims to build on existing projects to strengthen the resilience of vulnerable coastal communities and their livelihoods to the impacts of climate change, focusing on women and youths. Specifically, project interventions include 1) Strengthening Institutional Capacity for Climate Change Adaptation Planning, 2) Supporting Innovative Technologies for Climate Information and Communication Management, 3) Introducing Hybrid Adaptation Solutions, and 4) Supporting Resilient Livelihood Diversification through Training and Improved Access to Finance. The majority of the above interventions will target all coastal counties in Liberia. In contrast, hybrid adaptation interventions will be explicitly implemented in Sinoe County, one of the country’s most vulnerable coastal counties.The impacts of climate change, combined with non-climatic drivers, such as sand mining, the expansion of agricultural areas, unsustainable fishing, pollution, and inadequate drainage systems, compromise the resilience of Liberian communities' ecosystems along the coastline. Consequently, local communities and ecosystems are experiencing increased coastal flooding and erosion, saltwater intrusion into groundwater supplies, waterlogging of inland areas, and sedimentation of rivers and freshwater resources due to Sea Level Rise (SLR) and higher-intensity rainfall events. The vulnerability of communities and ecosystems occurs through I) inundation and consequent damage of coastal infrastructure, II) loss of fishery and agriculture-dependent livelihoods, III) decrease in stable income generation for coastal communities, IV) increase in conflict and competition over resources within communities, V) decrease in food and nutrition security, VI) increased risk of vector- and waterborne diseases through waterlogging, and VII) increased pressure on surrounding ecosystems to compensate for the reduced provision of services from coastal, wetland and mangrove ecosystems. In addition, the vulnerability of Liberia’s coastal communities and their resilience to climate change, particularly in Sinoe County, is exacerbated by the limited capacity of GoL to provide essential services and adequate support for, among other things, water and sanitation, healthcare, utility-scale energy, and road infrastructure.As a result, coastal communities in Liberia are threatened by damaging floods and erosion, both of which are increasing due to sea level rise and other impacts of climate change, such as increasingly intense rainfall events and the current limited financial and technical capacity at the national and county levels to address these threats. In this regard, the EPA, through the ERVCCS Project Management Unit (PMU) requests expressions of interest from applicants interested in serving as International Climate Change and ICZM Specialist.  |
| **OBJECTIVE**The primary objective of this consultancy is to build the capacity of coastal working groups and focal points involved in coastal and community management, especially on climate change risks information, and techniques and measures used in climate adaptation in Liberia’s nine coastal counties by:* Enhancing their understanding of the impacts of climate change on coastal zones.
* Equipping them with practical tools and strategies derived from the ICZM plans and CAPs to implement effective coastal management practices.
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| **SCOPE OF WORK/ROLE AND RESPONSIBILITIES**1. **Review of Existing Plans, Reports and Studies:**
2. Analyze and synthesize information from the nine Integrated Coastal Zone Management plans, six Community Action Plans, and feasibility studies to identify key issues, challenges, and opportunities related to coastal zone management and climate resilience.
3. **Training Needs Assessments**
4. Conduct needs assessment to understand the specific knowledge gaps and training requirements of working groups and focal points, ensuring alignment with the findings from the reviewed documents.

1. **Curriculum Development:**

Based on the assessment and documentation review, develop a tailored training curriculum that encompasses: 1. Key insights and commitments from ICZM plan and CAPs
2. Strategies for climate change adaptation and mitigation in coastal zones.
3. Best practices for community engagement and participatory approaches in coastal resource management.
4. **Training Program Delivery:**
5. Organize and facilitate two days of training trainer workshops in each coastal county for focal points and climate change working groups.
6. The training must be interactive and designed for working groups and focal points, which shall also include representatives of private sector stakeholders. It must incorporate case studies, practical exercises, and participatory learning methodologies.
7. Facilitate discussions to draw connections between theoretical knowledge and practical application within their local contexts.
8. Ensure that the training incorporates relevant stakeholder**s**
9. **Development of documents:**i. Create training materials, including manuals, guides, and presentations that compile existing data and new insights into climate change risks and livelihood and adaptation options for participants to use for longer-term reference.
10. Develop practical tools and templates that align with ICZM principles and CAP objectives to assist group implementations.
11. Hard copies(standardized) of the training materials and report should be delivered to the Project management Unit
12. **Monitoring and Evaluation:**  i. Establish a framework for evaluating the training program's effectiveness and impact, including participant feedback, assessment of learning outcomes, and specific follow-up actions.  ii. Prepare a final comprehensive report summarizing the training activities, outcomes, and recommendations for further capacity-building initiatives.
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| **EXPECTED OUTPUTS AND DELIVERABLES*** A breakdown report summarizing key insights from ICZM plans, Community Action Plans, and feasibility studies relevant to training.
* Slides/presentations and manual from the training of trainers’ program
* Comprehensive hardcover bounded report on training conducted for working groups and focal points
* 5-day TOT workshop for all focal points and working group participants
* Training needs assessment report detailing identified capacities and requirements.
* Tailored training curriculum that addresses the specific training needs.
* Reports from each training session, including participants' feedback.
* Comprehensive training materials that can serve as reference documents for participants.
* A final evaluation report assessing training effectiveness and recommendations for future initiatives.

**TECHNICAL AND FINANCIAL PROPOSAL EVALUATION**Interested candidates are to submit their technical and financial proposals when submitting their EOIs.  |
| **INSTITUTIONAL ARRANGEMENTS*** The InternationalClimate Change and ICZM expert shall report directly to the PMU through the Project Manager with direct supervision from the Energy and Environment Coordinator of the EPA.
* Regular updates and meetings shall be held for effective collaboration and supervision.
* The InternationalClimate Change and ICZM expert shall be recruited for 40 days under a Service Contractual agreement. The EPA reserves the right to rescind the contract during that period should the performance of the Gender expert not meet its requirements.
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| **QUALIFICATIONS*****Education*** **This consultancy is open to Individual consultants.**The InternationalClimate Change and ICZM should have at least a Master’s degree in Climate Change, Coastal Engineering, Coastal and Marine Management, Sustainable Development, Environmental Management, Environmental Engineering, Environmental Science, and other related fields.***Experience*** * At least seven (7) years of professional experience in developing ICZM plans, sea river defense risk plans, climate change and coastal adaptation plans, nature-based policies, coastal vulnerability plans, or climate risks and hazards prevention plans, etc.
* Proven experience in developing training programs and capacity-building initiatives related to climate change and ICZM
* Previous experience working in a remote and challenging environment
* A candidate who has experience working on a UNDP/ GEF/ World Bank or other mega-projects will have an added advantage.

***Competencies and skills*** * Excellent interpersonal communication and facilitation skills.
* Experience with stakeholders’ engagement in gender establishment training, oversight and management
* Ability to identify stakeholder needs and deliver them promptly and accurately.
* Tolerant, culturally sensitive and knowledgeable in dealing with the local environment
* Familiar with gender challenges in Liberia and Liberian rural communities
* Proven facilitation and presentation skills
* Excellent reporting skills
* Ability to work under tight timelines
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| **SUBMISSION OF APPLICATION**Interested candidates should submit their CV, a one-page cover letter, and a Technical & Financial Proposal to the below address, or by email at maldonakarway1@gmail.com indicating their suitability for the post. All interested candidates are to address their applications to the following address:**ATTENTION:****Mr. Maldona K. Karway****Procurement Officer****Enhancing the Resilience of Vulnerable Coastal Communities in Sinoe (ERVCCS)****Environment Protection Agency (EPA)****4th Street Sinkor****1000 Monrovia, 10 Liberia****P.O. Box 4024**Applications can also be received by email at maldonakarway1@gmal.com.Please indicate **“International Climate Change and ICZM Expert to Deliver Training to Working Groups and Focal Points”** in the subject line of your expression of interest. **\*Female candidates are highly encouraged to apply!**The closing date for submission of applications is 4:00 PM on **March 14, 2025.** Any submission received after this deadline will not be considered. Only applicants who meet the requirements outlined in the terms of reference will be evaluated. NOTE: This information is also posted on <https://www.emansion.gov.lr/>, <https://www.epa.gov.lr/>, <https://www.undp.org/>, [www.mme.gov.lr](http://www.mme.gov.lr) and can be found in local dailies. |