REPUBLIC OF LIBERIA
ENVIRONMENTAL PROTECTION AGENCY

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Office of the Executive Director

ED/EPA-01/2920/26/RL

October 9, 2026

INVITATION FOR BIDS

PROCUREMENT OF MONITORING EQUIPMENT FOR USE IN TARGET COMMUNITIES FOR COMMUNITY-BASED MONITORING

Contract Identification No.: IFB NO./EPA/ERVCCS/NCB/009/26

1. The Environmental Protection Agency (EPA) through its partner has received funds from the Global Environment Facility (GEF) and the United Nations Development Program (UNDP), to implement the project "Enhancing the Resilience of Vulnerable Coastal Communities in Sinoe"(ERVCCS) and intends to apply part of the funds received towards payment for the **procurement of Monitoring Equipment for use in target Communities for Community-Based Monitoring.**

2. The Environmental Protection Agency now invites sealed bids from eligible registered bidders for the provision of a **procurement of Monitoring Equipment for use in target Communities for Community-Based Monitoring.**

3. Bidding will be conducted through the **National Competitive Bidding process** as specified in the Public Procurement & Concessions Commission Act (PPCA) of 2026.
4. Specification & Quantity

Procurement Number	Description of Services	Deadline for Submission
IFB No. EPA/ERVCCS/NCB/009/26	**PROCUREMENT OF MONITORING EQUIPMENT FOR USE IN TARGET COMMUNITIES FOR COMMUNITY-BASED MONITORING**	November 4, 2026

1. Qualifications and Requirements include:

- **Current business registration certificate**
- **Current tax clearance**
- **Vendor/Manufacturer experience of clients supplied over the past two (2) years. Please provide contact telephone numbers, e-mail addresses, and other details that will make due diligence easier.**
- **Company Profile/ Track Record,**
- **PPCC vendors registry certificate, and**
- **Audited Financial Statements for 2024 and 2025.**

2. Interested eligible bidders can obtain a copy of the bidding documents from the Procurement Unit of the Environmental Protection Agency beginning Friday, October 9, 2026, from 9:00 a.m. to 4 p.m. daily, Monday through Friday. A complete set of bidding documents in English can be purchased for a non-refundable fee of **Fifty United States Dollars (US$50.00).**

3. The deadline for submitting bids is Wednesday, **November 4**, 2026, at 12:00 Noon. Bids received after the deadline will be considered late, rejected, and returned unopened. Electronic bids will not be accepted. Bids will be opened in the presence of bidders or Companies or their representatives who choose to attend on **November 4, 2026, at 12:05 p.m.** in the **ESIA Conference Room, on the ground floor at the EPA office in the BRIGHT BUILDING 302-A OLD CID ROAD, MAMBA POINT, MONROVIA, LIBERIA.**

4. Bids submitted must be sealed and labeled: **IFB NO. EPA/ERVCCS/NCB/009/26**

5. All Sealed **Bids** must be accompanied by a **Bid Security** of **2%** of the total bid price from a reputable bank in the form of a Bank Guarantee. Bids shall be valid for **90** days after the deadline for bid submission.

Submissions must be delivered to the address stated below.

Attention: **The Procurement Unit**
3rd floor
Environmental Protection Agency (EPA)
BRIGHT BUILDING 302-A OLD CID ROAD,
MAMBA POINT, MONROVIA, LIBERIA.
Cell #: +231-886-808-096/0776094211

Signed: _____
Maldona K. Karway
Procurement Officer/Sinoe Project

Approved: _____
Dr. Emmanuel K. Urey Yarkpawolo
Head of Procurement Committee